



Liquor Modernization Progress

Monday, December 28, 2015

Recent Activity & Stakeholder Communications:

➤ **January Price File & Shelf Tags:**

The January price file has been sent and is ready for Agencies to upload. Shelf tags for January were mailed on December 22nd.

Please contact the helpdesk if you have any questions or problems.

➤ **Product Requisitions:**

Please remember that Agencies must review their planned orders first and then submit any requisitions for product needs above and beyond the planned order according to the holiday ordering schedule, not through the rush order process. Rush orders are for emergency need only.

➤ **Holiday Ordering Schedule - Reminder:**

December/January

If you would normally receive a delivery on:	Submit your Requisitions by 3:00 pm on:
Monday, December 28 th	Tuesday, December 22 nd
Tuesday, December 29 th	Wednesday, December 23 rd
Wednesday, December 30 th	Wednesday, December 23 rd
Thursday, December 31 st	Sunday, December 27 th
Friday, January 1 st	Monday, December 28 th
Monday, January 4 th	Tuesday, December 29 th
Tuesday, January 5 th	Wednesday, December 30 th

➤ **Rush Order Parameters & Schedule:**

Agencies must be sure to comply with the Rush Order parameters to ensure holiday requests are effectively managed:

- 50 case maximum;
- One Rush Order per week.

Rush Orders that do not meet the above criteria will not be approved. Please contact your auditor should you need additional assistance with the ordering process.

Rush Order Schedule:

If you place a Rush Order on this day:	You will receive it by:
Thursday- Sunday 12/24-12/27	Wednesday, 12/30/2015
Thursday- Sunday 12/31-1/3	Wednesday, 1/6/2016

*No Rush Order processing or deliveries on December 25th and January 1st.

➤ **Saturday Deliveries - Reminder:**

Due to the increased volume of products going to the Agencies in December, Saturday deliveries will continue throughout the holiday season. Agencies must cooperate and be flexible to accommodate Saturday deliveries, as well as other additional delivery days that are outside of their normal delivery schedule.

Deliveries were made successfully on Saturday, December 26th in the Cleveland and Columbus regions.

Please note that drivers will call the Agency directly providing details of all Saturday and additional deliveries.

Editor's note: As a new phase of system improvements begins in 2016, this weekly report will undergo a change in style and format to provided upgraded communications to all stakeholders.

Know additional people who would like this weekly report? Send their email addresses to: matt.mullins@com.state.oh.us