



# Liquor Agency Operations

## Weekly Activity Report

**Monday, June 20, 2016**

**Recent Activity & Stakeholder Communications:**

➤ **Preparing for the RNC – Business Impact Meeting:**

DOLC is meeting weekly with our supply chain partners, and attending meetings with the City of Cleveland, to develop plans to ensure product delivery to Agencies during the Republican National Convention (RNC), which takes place July 18-21. We continue to work with Agencies that will be impacted by the RNC on product selection and inventory levels. Agencies are encouraged to reach out to their wholesale accounts to find out what products they need to serve their customers.

➤ **Liquor Modernization Project (LMP) Business Optimization Meetings:**

As part of the ongoing efforts to engage stakeholders and gather information, DOLC will be hosting its fourth round of meetings with stakeholders in early July. The next planned meeting will be with product suppliers and brokers to provide information and gather feedback on LMP Phase II.

Please note that more of these business optimization meetings will be held as LMP progresses. In addition, LMP team members will be calling Agencies periodically asking technical questions about the systems used in your daily operations. This information will aid in the development of LMP Phase II.

➤ **Red e Vodka - Pricing Change:**

Please note the price has changed for this brand code (**5365B**). The correct price for your Agency can be found in the most recent price bulletin (see below). Please update registers and shelf tags to reflect the newly corrected price.

If you have questions, please contact your allocations clerk.

Item	Tax %	Shelf Price
5365B	PG_5.75	26.75
5365B	PG_6.50	26.95
5365B	PG_6.75	27.00
5365B	PG_7	27.05
5365B	PG_7.25	27.15
5365B	PG_7.50	27.20
5365B	CTY18	27.90
5365B	WHL	23.80
5365B	WHL+extra	24.40

➤ **July 4th Ordering Schedule:**

DOLC offices and all warehouses will be closed for Independence Day, Monday, July 4<sup>th</sup>. Please follow the July 4<sup>th</sup> ordering schedule shown below to ensure you order on the correct day:

- If your normal delivery day is Friday, July 1<sup>st</sup>, please submit requisitions by 3:00 p.m. on Monday, June 27<sup>th</sup>.
- If your normal delivery day is Monday, July 4<sup>th</sup>, please submit requisitions by 3:00 p.m. on Tuesday, June 28<sup>th</sup>.
- If your normal delivery day is Tuesday, July 5<sup>th</sup>, please submit requisitions by 3:00 p.m. on Wednesday, June 29<sup>th</sup>.
- If your normal delivery day is Wednesday, July 6<sup>th</sup>, please submit requisitions by 3:00 p.m. on Thursday, June 30<sup>th</sup>.

If you have any questions or concerns, please contact your allocations clerk, or e-mail the help desk at [COMLiquorBaseHelpDesk@com.state.oh.us](mailto:COMLiquorBaseHelpDesk@com.state.oh.us) or call 877-812-0013.

➤ **Rush Order Schedule - July 4<sup>th</sup>:**

DOLC offices and all warehouses will be closed for Independence Day, Monday, July 4<sup>th</sup>. Please note the following Rush Order schedule:

- Rush Orders submitted after 8:00 a.m. on Friday, July 1<sup>st</sup> will be processed on Tuesday, July 5<sup>th</sup> for delivery by Wednesday, July 6<sup>th</sup> or Thursday, July 7<sup>th</sup>. Trucking will contact you with the day/time of your delivery. Please contact your allocations clerk if you have any questions or concerns.

Please remember that Rush Orders are for emergency needs only. Agencies that cancel their replenishment and requisitions are **NOT** eligible for Rush Orders that week.

**Rush Order Parameters:** Agencies must be sure to comply with the Rush Order parameters to ensure requests are effectively managed. Rush Orders that do not meet the criteria will not be approved.

- 50 case maximum;
- One Rush Order processed per week;
- New items/sizes, printer paper, paper bags and gift sets not eligible for Rush Orders.

➤ **Agency Communications Survey:**

A number of survey results already have been received with some very valuable information, but we'd like to hear from more Agencies. If you haven't yet responded, please help us improve our communications with you by taking a few minutes to share your [feedback through this short online survey](#).

It should take less than 10 minutes to complete. Your responses will remain anonymous, and can't be tracked back to an individual. All Agency employees are encouraged to complete the survey, so please forward this link:

<http://survey.constantcontact.com/survey/a07ecq2h5waiok2pl8c/start>

***Know additional people who would like this weekly report? Send their email addresses to: [matt.mullins@com.state.oh.us](mailto:matt.mullins@com.state.oh.us)***